



**Declaration of consent for storing general personal data of students  
(where a care giver/additional relation does not have custody);  
*To be Completed and returned to school office***

Student's name and class: \_\_\_\_\_

**Parent/Guardian Information:**

**Custody Holder 1:**

Name: \_\_\_\_\_

CPR. Number: \_\_\_\_\_

**Custody Holder 2:**

Name: \_\_\_\_\_

CPR. Number: \_\_\_\_\_

**Additional relation to be registered with the school:  
(e.g. step-mother, step-father)**

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

CPR. Number: \_\_\_\_\_

(Only necessary if this person is to have access to the School Intra – See section "Access to School Intra")

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Work number: \_\_\_\_\_

With this declaration of consent, custody holders consent that the additional relation with the pupil be recorded in the school student administrative system.

In addition, consent is given for the the student's relationship status to be retained as part of the general personal data in the school's administrative system.

General Personal Data include, for example: name, address, telephone number, email.

#### *Access to the School Intra*

If the custody holders and the additional relation wish to have access to ParentIntra/Forældreintra a CPR number must be disclosed. "Simple access" and "extended access" may be given.

Select which accesses you want:

Simple access. The name and contact details of the additional relation will appear in ParentIntra.

Extended access. The additional relation may accesses the student's data, contact books, the messaging system, sign-up for parent-teacher conferences/events.

#### ***Signature and consent***

It is a prerequisite for enrolment that the school can register a relation to a student in the school's administrative system and SchoolIntra. The custody holder(s) give consent for the person concerned to be related to the student and that the person in question consents to the retention of their information by the school.

If one parent has full parental custody, only this parent is required to sign the form. The School may require evidence custody.

*Signature of additional care-giver/relationship*

With my signature, I/we confirm that my/our information may be stored in the administrative system of St. Josef's School.

In addition, I/we agree to the storage and processing of personal information. Information on an additional relationship can be deleted at any time, if the additional relationship or one of the custody holder requests it. The request to have your information erased must be made in writing to the school office. In addition, please refer to the school's policy for storing and handling personal data, which is available on the school website [www.sktjosef.com](http://www.sktjosef.com).

Date and signature additional relation:

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*Signature Parental/custody holders*

With my/our signature, I confirm that I/we consent that the above-mentioned relation(s) may be registered in the administrative system of St. Josef's School.

Date and signature Custody Holder 1:

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Date and signature Custody Holder 2:

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The Above consent may be revoked at any time by both the relation and the custody holder. A request for erasure must be made in writing to the school administration at [info@sjs-roskilde.dk](mailto:info@sjs-roskilde.dk).